Request Form for the award of BSc Degree Programme

NOTE:
- ❖ **A student can submit only a single request form.**
- ❖ Write all information very clearly. Do not make any corrections. If there is any mistake, use a new form.
- ❖ The final results will be released under the name registered with the Academic Division of the University.

Name in Full (BLOCK CAPITALS): ………………………………………………………………...…………….. **Student No.:** ……….……………….

……………………………………………………………………..………………………………….. **Academic Year of Admission:** 20…… / 20……

Address : …………………………………………………………………………………………….. **Contact No.:** ………..…………………

……………………………………………………………………….. **NIC No.:** …………………………………………… **Gender: Male** ☐ **Female** ☐

Year 1						Year 2						Year 3					
Course Code	Academic Year Obtained	Grade	Credit Value (a)	Grade Point Value (b)	(a) x(b) = (c)	Course Code	Academic Year Obtained	Grade	Credit Value (a)	Grade Point Value (b)	(a) x(b) = (c)	Course Code	Academic Year Obtained	Grade	Credit Value (a)	Grade Point Value (b)	(a) x(b) = (c)
Total																	
D or better																	

<u>Referring to the above table, furnish the following information</u>

1. Grade Point Average = $\dfrac{\text{Total of Column (c)}}{\text{Total of Column (a)}}$ =   =

2. Credit distribution for programme and subjects

Grade/s	Total Number of Credits			
	For the entire programme	For the subjects*		
		Subject 1 ………………	Subject 2 ………………	Subject 3 ……………
C or better				
C-				
D+				
D				
E				
Absent				
Total				
A or better				
B or better				

Details of non-credit course codes :

Course Code	Grade	Academic Year Obtained

   ***Provide details pertaining to the main subjects of your degree programme. BECS, ENCM and P&E students do not need to mention the credits subject-wise.

3. Details of the final course code's examination sat to fulfil the degree requirements
    3.1 Date of the final course code's examination sat to complete the degree: …………………………..
    3.2 Relevant semester of the final course code's examination sat to complete the degree: ……………………….

4. Other Information
    4.1 Did you complete the degree by repeating a course code after three years? Yes / No
    4.2 Did you complete the degree by repeating a course code after three years on medical grounds? Yes / No
    4.3 Have you deferred any course codes' examination due to examination offences or any other disciplinary actions? Yes / No

I certify that the above information is true and correct to the best of my knowledge. I hereby make a request to take the necessary action to award me the BSc Degree.

Signature : ……………………………   Date : …………………..……………