

UNIVERSITY OF KELANIYA
FACULTY OF SCIENCE
APPLICATION FOR PENDING RESULT LETTER / DEGREE COMPLETION LETTER /
DEGREE MEDIUM CONFIRMATION LETTER / MAIN THREE SUBJECT
CONFIRMATION LETTER

Instructions:

- The requested letter will be issued three working days after the submission of the application.
- Email the duly completed form to fscrequests@kln.ac.lk, attaching a copy of the payment receipt.
- The letter will be issued in either a soft copy or a hard copy, but not both.
- The fee for a required letter is LKR 100 per format. If you need multiple formats, you must pay LKR 100 for each format separately.
- Payments should be made to Account No: 055 1001 1066 7549 at People's Bank, Dalugama Branch, University of Kelaniya.

Required letter format/s:

Mark ✓ in the relevant box/es

Pending Result Letter	
Degree Completion Letter with Medium	
Separate Medium Confirmation Letter	
Main Three Subject Confirmation Letter	

Requirement:

Mark ✓ in the relevant box.

Only a Soft Copy or a Hard Copy will be issued

Soft Copy	
Hard Copy	

1. Student No:
2. Name with initials (Mr/Ms):
3. Mobile/Telephone Number:
4. Main three subjects (Relevant only for the students who require the main three subjects):
 - I.
 - II.
 - III.

Date:

Signature of the Applicant:

For office use:

Prepared by:

Date:

Office of the Dean – Faculty of Science, University of Kelaniya